Metal Enamel Pins

**Material:** Enamel Metal

**1. Intended Purpose/Usage Instructions**
Metal enamel pins are decorative items designed to be attached to clothing, bags, hats, or similar surfaces. They are intended for personal expression and style enhancement. Pins are not toys and should be used responsibly to avoid injury or damage.

**Usage Instructions**:
• Pin onto appropriate surfaces such as fabrics or soft materials.
• To avoid damage, do not force the pin through hard materials.
• Keep out of reach of children under 3 years old due to small parts and sharp components.
• Store in a cool, dry place to prevent corrosion or damage to the enamel.
• Handle with care to avoid bending or breaking the pin or clasp.

**2. Potential Risks and Measures to Minimize Risks**

|  |  |  |
| --- | --- | --- |
| Potential Risk | Description | Measures to Minimize Risks |
| Edges/Points | The pin’s needle or edges could cause minor injuries during use | All pins are manufactured with polished edges and securely fastened clasps to minimize risks |
| Choking Hazard | Small pins or back clasps may pose a choking hazard if swallowed | Not suitable for children under 3 years old |
| Ingestion of Material | Swallowing small parts could cause digestive discomfort or blockage | Made with non-toxic, safe materials compliant with safety standards |
| Corrosion | Prolonged exposure to moisture or humidity may cause rust or damage. | Keep as dry as possible. |
| Flammability | Pins themselves are not flammable, but certain decorative components may melt under extreme heat. | void exposing to high heat or open flames. |

**3. Risk Management**

**Quality Control Measures**:
• Pins are crafted with high-quality, durable metal alloys and coated with enamel for aesthetic appeal and durability.
• All pins are inspected for sharp edges and smooth finishes to minimize injury risks.
• Materials comply with global safety standards for non-toxicity and environmental friendliness.
• Secure locking mechanisms (metal butterfly clasps) are tested to ensure pins stay attached during normal use.
**Safety Warnings:**
• This product is not suitable for children under 3 years old due to choking hazards.
• Handle with care to avoid accidental pricks or cuts from sharp components.
• Store in a cool, dry place to prevent damage to the enamel or metal.

**4. Risk Assessment**

|  |  |  |  |
| --- | --- | --- | --- |
| Risk | Likelihood of Occurrence | Severity of consequences | Risk level |
| Sharp Edges/Points | Medium | Low | Low |
| Choking Hazard | Low | Medium | Medium |
| Ingestion of Material | Low | Medium | Low |
| Corrosion | Medium | Low | Low |
| Flammability | Low | Medium | Minimal |

**5. Summary of Risk Leve**l
 • **Overall Risk Level:** Low to Moderate.
The primary risks involve sharp edges, small parts posing a choking hazard, and potential corrosion if not properly stored. These risks are minimized through thoughtful design (smooth edges, secure clasps), high-quality materials (anti-corrosion coatings, non-toxic enamels), and clear usage and safety instructions. Metal enamel pins are safe for their intended use when handled responsibly.

Tote Bags

**Material:** 100% Cotton (add production place)

**1. Intended Purpose/Usage Instructions**
Cotton tote bags are designed for carrying lightweight to medium-weight items such as groceries, books, and personal belongings. They are reusable, eco-friendly, and durable. Please refrain from using the product for unintended purposes, such as carrying excessively sharp or heavy objects
**Usage Instructions**:
• Use the bag for carrying appropriate items within its weight capacity (up to 10KG)
• Clean the tote bag by hand washing with cold water.
• Air dry to maintain fabric quality.
• Store in a dry place to avoid mildew.
• Not suitable for use by children under 3 years without supervision due to potential hazards (e.g., straps)

**2. Potential Risks and Measures to Minimize Risks**

|  |  |  |
| --- | --- | --- |
| Potential Risk | Description | Measures to Minimize Risks |
| Strangulation Hazard | The tote bag straps could pose a risk if wrapped around the neck. | Children under 3 years should use the product only under supervision. |
| Fabric Tears | Overloading the bag could lead to tearing, causing items to fall | Don’t carry excessively sharp or heavy objects. |
| Choking Hazard | Loose threads or small detached parts could pose a hazard for young children. | High-quality stitching and inspection processes prevent loose parts. |
| Flammability | Cotton fabric is flammable and may catch fire if exposed to open f lames. | Keep the bag away from flames and other heat sources. |
| Mildew Formation | If stored in damp conditions, the bag may develop mildew.  | Use breathable storage solutions and ensure the bag is fully dry before storing. |

**3. Risk Management**

**Quality Control Measures**:
•Cotton bags are made from 100% natural cotton.
• Each bag undergoes rigorous strength and durability testing to ensure it meets weight capacity requirements.
• Reinforced stitching on the straps and seams minimizes the risk of tearing or failure during use.
• Materials are non-toxic and eco-friendly, meeting relevant safety and environmental standards.
**Safety Warnings:**
• Avoid overloading the bag with excessive weight (adhering to the maximum specified).
• Keep away from fire and high heat sources.
• Do not leave young children unsupervised with the bag.

**4. Risk Assessment**

|  |  |  |  |
| --- | --- | --- | --- |
| Risk | Likelihood of Occurrence | Severity of consequences | Risk level |
| Strangulation Hazard | Low | Medium | Low |
| Fabric tears | Low | low | Minimal |
| Choking hazard | Low | Medium | Low |
| Flammability | Low | High | Moderate |
| Mildew formation | Medium | Low | Low |

**5. Summary of Risk Leve**l
 • **Overall Risk Level:** Low to Moderate
The primary risks are related to the flammability of cotton and potential hazards associated with the straps. These risks are mitigated through reinforced design features, quality materials, and user guidelines. The product is safe and suitable for its intended purpose when used as directed.

Stickers

**Material:** 70 g/m² chlorine free bleached paper, 55 g/m² backing

**1. Intended Purpose/Usage Instructions**
Paper sticker designed for decorative purposes, crafting, labeling, and personalizing items such as notebooks, planners, and letters.
**Usage Instructions**:
• Peel stickers gently from the sheet and apply them to a clean, dry surface.
• Not suitable for children under 3 years without supervision due to potential choking hazards.
• Avoid placing stickers on the body. Do not ingest stickers.
• Store in a dry environment to prevent damage.

**2. Potential Risks and Measures to Minimize Risks**

|  |  |  |
| --- | --- | --- |
| Potential Risk | Description | Measures to Minimize Risks |
| Choking hazard | Small or torn pieces of stickers may pose a choking risk for young children. | Not suitable for children under 3 years old. Supervision for children under 10 years old is recommended |
| Ingestion of Paper Stickers | Swallowing stickers or adhesive can cause mild digestive discomfort or blockages. | Do not ingest the stickers. Chlorine-free paper is used to prevent toxic materials from entering the body when accidental ingestion might happen.  |
| Allergic Reactions | Adhesive may cause mild skin irritation for sensitive individuals. | Please avoid prolonged contact with skin.  |
| Paper Cuts | Edges of the sticker sheet may cause minor cuts during handling. | Stickers have smooth, rounded edges, and are checked regularly to ensure quality and reduce risks of paper cuts |
| Flammability | Paper is flammable and may catch fire if exposed to heat sources or open flames. | Keep away from open flames and heat sources. |

**3. Risk Management**

**Quality Control Measures**:
• The paper is chlorine-free and compliant with safety standards.
 • The stickers have smooth edges to prevent cuts.
**Safety Warnings:**
• Avoid overloading the bag with excessive weight (adhering to the maximum specified).
• Keep away from fire and high heat sources.
• Do not leave young children unsupervised with the bag.

**4. Risk Assessment**

|  |  |  |  |
| --- | --- | --- | --- |
| Risk | Likelihood of Occurrence | Severity of consequences | Risk level |
| Choking hazard | Low | Medium | Low |
| Ingestion of stickers | Low | Medium | Low |
| Allergic Reactions | Low | Low | Minimal |
| Paper Cuts | Low | Low | Minimal |
| Flammability | Low | High | Moderate |

**5. Summary of Risk Leve**l
 • **Overall Risk Level:** Low to Moderate
The main risks associated with paper sticker are choking hazards for young children, ingestion of sticker material, and flammability. These risks are low in likelihood and avoided through quality control, the use of quality materials, safe design, and clear warnings as provided in this report.

Bookmark Tassels

**Material:** Polyester

**1. Intended Purpose/Usage Instructions**
Decorative polyester bookmark tassels are designed to be attached to bookmarks for added aesthetic appeal. They assist in easily locating bookmarked pages and provide a decorative touch. Users should handle the tassels gently to prevent damage.
**Usage Instructions**:
• Use tassels by gently inserting the bookmark into the book.
• Do not pull or tug forcefully on the tassel.
• Keep away from small children without supervision.

**2. Potential Risks and Measures to Minimize Risks**

|  |  |  |
| --- | --- | --- |
| Potential Risk | Description | Measures to Minimize Risks |
| Choking hazard | Detached tassel parts could be swallowed by small children. | The tassels are secured well to the bookmark. The bookmarks with tassels are not suitable for children under 3 years old, supervision is recommended for children under 10 years old.  |
| Detachment of Tassel Strands | Loose strands may detach, increasing choking risk or causing ingestion. | Quality control checks are done to ensure durability.  |

**3. Risk Management**

**Quality Control Measures**:
• Tassels are regularly tested to ensure they are securely fastened to bookmarks. The strength of stitching and cords to prevent breakage or detachment is regularly checked.
• Tassels are short to reduce strangulation risks and to ensure a safe design.
• Customers are warned the product is not safe for children under 3 years old.
**Safety Warnings:**
• Avoid overloading the bag with excessive weight (adhering to the maximum specified).
• Keep away from fire and high heat sources.
• Do not leave young children unsupervised with the bag.

**4. Risk Assessment**

|  |  |  |  |
| --- | --- | --- | --- |
| Risk | Likelihood of Occurrence | Severity of consequences | Risk level |
| Choking hazard | Low | High | Moderate |
| Strangulation Hazard | Medium | Medium | Moderate |
| Detachment of Strands | Low | Medium | Low |
| Ingestion of Fibers | Low | Low | Minimal |

**5. Summary of Risk Leve**l
 • **Overall Risk Level:** Moderate
The primary concerns involve potential strangulation and choking hazards for young children. While the likelihood of these risks is very low with proper design and quality control, the severity of consequences necessitates caution. These risks are effectively minimized with appropriate design (durable paper, safe materials) and clear warnings as provided in this report.

Paper Bookmark

**Material:** Polyester

**1. Intended Purpose/Usage Instructions**
Decorative polyester bookmark tassels are designed to be attached to bookmarks for added aesthetic appeal. They assist in easily locating bookmarked pages and provide a decorative touch. Users should handle the tassels gently to prevent damage.
**Usage Instructions**:
• Use tassels by gently inserting the bookmark into the book.
• Do not pull or tug forcefully on the tassel.
• Keep away from small children without supervision.

**2. Potential Risks and Measures to Minimize Risks**

|  |  |  |
| --- | --- | --- |
| Potential Risk | Description | Measures to Minimize Risks |
| Choking hazard | Detached tassel parts could be swallowed by small children. | The tassels are secured well to the bookmark. The bookmarks with tassels are not suitable for children under 3 years old, supervision is recommended for children under 10 years old.  |
| Detachment of Tassel Strands | Loose strands may detach, increasing choking risk or causing ingestion. | Quality control checks are done to ensure durability.  |

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• Tassels are regularly tested to ensure they are securely fastened to bookmarks. The strength of stitching and cords to prevent breakage or detachment is regularly checked.
• Tassels are short to reduce strangulation risks and to ensure a safe design.
• Customers are warned the product is not safe for children under 3 years old.
**Safety Warnings:**
• Avoid overloading the bag with excessive weight (adhering to the maximum specified).
• Keep away from fire and high heat sources.
• Do not leave young children unsupervised with the bag.

**4. Risk Assessment**

|  |  |  |  |
| --- | --- | --- | --- |
| Risk | Likelihood of Occurrence | Severity of consequences | Risk level |
| Choking hazard | Low | High | Moderate |
| Strangulation Hazard | Medium | Medium | Moderate |
| Detachment of Strands | Low | Medium | Low |
| Ingestion of Fibers | Low | Low | Minimal |

**5. Summary of Risk Leve**l
 • **Overall Risk Level:** Moderate
The primary concerns involve potential strangulation and choking hazards for young children. While the likelihood of these risks is very low with proper design and quality control, the severity of consequences necessitates caution. These risks are effectively minimized with appropriate design (durable paper, safe materials) and clear warnings as provided in this report.